

CITY OF SAN ANTONIO  
ECONOMIC DEVELOPMENT DEPARTMENT  
SMALL BUSINESS ADVISORY COMMISSION (SBAC)  
Meeting Minutes  
Tuesday, February 8th, 2022  
10:00 a.m.  
Virtual Meeting

**Members Present**

Mayoral Julissa Carielo  
D3 Jane Gonzalez  
D4 Juanita Sepulveda  
D5 Vickie Willoughby  
D6 Rick Tamfu  
D7 Katie Sirakos  
D8 Sarah Shakil  
D9 Jeremy Roberts  
D10 Jim Hollerbach

**Members Absent**

D2 Henry Woods

**Vacancies**

District 1  
At-Large  
At-Large  
At-Large  
At-Large

**Staff Present**

Alejandra Lopez  
Brenda Hicks-Sorensen  
Ana Bradshaw  
Christina Ramirez  
Monica Flores  
Valarie Carmona  
Natalie Palmer  
Veronica Carillo

**Call to Order:**

Chair Jeremy Roberts called to order the meeting on February 8, 2022, at 10:36 a.m. Roll call was taken by Natalie Palmer, Board Liaison, and a quorum was present.

**1. Approval of Meeting Minutes**

The Chair entertained a motion to approve the meeting minutes from the meeting held on November 17, 2021. Juanita Sepulveda motioned to approve and Jim Hollerbach seconded the motion. Motion passed unanimously by those present.

The Chair entertained a motion to approve the meeting minutes from the meeting held on November 29, 2021. Julissa Carielo motioned to approve, and Katie Sirakos seconded the motion. Motion passed unanimously by those present.

The Chair entertained a motion to approve the meeting minutes from the meeting held on December 4, 2021. Jim Hollerbach motioned to approve and Rick Tamfu seconded the motion. Motion passed unanimously by those present.

The Chair entertained a motion to approve the meeting minutes from the meeting held on December 20, 2021. Jim Hollerbach motioned to approve and Rick Tamfu seconded the motion. Motion passed with Juanita Sepulveda dissenting.

The Chair entertained a motion to postpone the minutes from the January 11, 2022, meeting to the next committee meeting in March 2022. A motion and a second were not received.

Julissa Carielo motioned to table the January 24, 2022 minutes and the January 11, 2022 minutes until the next committee meeting in March 2022 to provide committee members more time to provide comments and edits to staff. Katie Sirakos seconded the motion. Motion passed unanimously.

### **Items for Briefing and Possible Action**

- 2. Briefing and discussion on the approved spending framework for the allocation of Local Fiscal Recovery Funds received under the American Rescue Plan Act and reallocation of funds from the Recovery and Resiliency Program.**

Veronica Carrillo (City Manager's Office) provided a presentation on the item.

#### **Discussion:**

Committee members requested explanation of how the money amount allocated to Small Businesses under the American Rescue Plan Act was decided, since the commission recommended a higher amount. Staff explained that the recommendation given by SBAC was given to council to consider, but that city council decided to allocate \$33 million to Small Businesses. Committee members asked how funds would be distributed across categories like non-profits, and mental health. Committee members were concerned that small business owners can get funding for appropriate needs. Staff explained that council will be deciding how funds are to be distributed in each category, and that SBAC can only contribute advice if city council asks them for information.

- 3. Briefing and discussion on the San Antonio Small Business Ecosystem Assessment**

Leilah Powell Executive Director Local Initiatives Support Corporation provided a presentation on the item.

#### **Discussion:**

Committee members requested information on which programs are involved in the Small Business Ecosystem Assessment. Committee members also inquired if the ecosystem programs are really being able to reach minority businesses in need. Committee members requested more information on the effect of these programs on small businesses long term. There was also a request for information on how Covid-19 has affected small businesses. Ms. Powell said that she would submit documents to the committee that show who the programs involved in the Ecosystem are, and what the effects of Covid have been on the businesses. Jeremy Roberts asked Rick Tamfu to look over the documents that Ms. Powell will provide with Mr. Roberts, and then provide a summary of the documents to the committee.

- 4. Discussion and possible action to determine modalities of assistance to small businesses in the focus categories as funds are made available, to include grant assistance**

Ana Bradshaw Assistant Director for Economic Development provided a presentation on the item.

Jim Hollerbach made a motion to have a special discussion for this last agenda item. Sarah Shakil seconded the motion. Motion passed with a unanimous vote.

**5. Public comments**

No Public Comments were submitted

**Adjournment**

Meeting Adjourned at 12:16 p.m.

DRAFT